

**NANTUCKET PUBLIC SCHOOLS
10 Surfside Road
Nantucket, MA 02554**

EMPLOYMENT APPLICATION FORM

Name (Please Print)	Date of Application		
Address # and Street/P.O. Box	City	State	Zip Code
Home Telephone	Work or Cell #	email address	

Position desired: _____ **MA cert. yes** ____ **no** ____

If Substitute position, please indicate Teacher Sub ____ Teaching Assistant Sub ____

Grade level: Elementary ____ Middle School ____ High School ____ (check all that apply)

EDUCATION

School	Name, Address, City, State	Years attended	Degree, Certificates, or Rank Granted:
High School			
College			
College			
Graduate School			
Trade, business, or night courses			
Military Service or other training			

EMPLOYMENT HISTORY (please do not write "see resume.")

Please account for the last four positions you have held. Start with your present or last employer. You may include military service and any verifiable work performed as an intern or volunteer. May we have permission to contact your present employer? ____ YES ____ NO

Employer	Address
Telephone	Title
Supervisor	Dates Worked
Description of primary duties	Reason for Leaving

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Telephone	Title
Supervisor	Dates Worked
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Telephone	Title
Supervisor	Dates Worked
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References: (A minimum of three references are required)

Please do not write "see resume."

Name	Address	Phone	Relationship
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Name	Address	Phone	Relationship
Name	Address	Phone	Relationship

Certification/License Information

Type and Certification #	Endorsement Areas	Date of expiration	State

Professional Organizations

Please submit a typed, one page response to the following question:

Research shows that high achieving schools support a culture of collaboration and reflection, with a focus on teaching and learning. If you were to work in our schools, how would you contribute to building and maintaining a high achieving school?

Signature:

CAREFULLY READ ALL PARTS OF THIS APPLICATION FORM BEFORE SIGNING.

- A. I understand that acceptance of this application by the Nantucket Public Schools does not imply that I will be employed.
- B. The information that I have provided is true and complete. I understand that misrepresentation or omission of any fact in my application, resume, or in any other materials, or as provided during interviews, can be justification for refusal of employment or can be justification for termination from employment, if employed.
- C. I understand that any offer of employment that I receive is contingent upon my successful completion of the pre-employment screening process, including but not limited to the Nantucket Public Schools receiving satisfactory references, a satisfactory criminal history and Criminal Offense Record Inquiry, and satisfactory completion of any required post-offer pre-employment physical examination.
- D. In processing my application of employment, the Nantucket Public Schools may verify all the information provided by me concerning, among other things, my prior employment or military record, education, general reputation and personal characteristics. I hereby agree to release the school district from any and all liability arising out of the verification process.

My signature certifies that I have read and agree with the above statement and all statements contained in this Application for Employment.

_____ **Applicant Name** (Please Print)

_____ **Applicant Signature**

_____ **Date**

A complete application includes the following documents:

- ___ Completed application including the written response**
- ___ Undergraduate and graduate transcripts**
- ___ Three letters of reference**
- ___ Copies of certification**
- ___ A completed CORI request form**

**Send application to
Elizabeth Hallett, Ed.D., Superintendent of Schools
Nantucket Public Schools
10 Surfside Road
Nantucket, MA 02554**

An Equal Opportunity Employer

The Nantucket Public Schools are an equal opportunity employer and do not discriminate against any applicant because of race, color, religion, sex, marital status, national origin, age, disability, sexual orientation or any other class protected by federal, state or local law. Any person who needs assistance in fully participating in the application process should contact the Executive Assistant in the Office of the Superintendent for the Nantucket Public Schools.

All members of the NPS community shall be free from harassment and discrimination on the basis of race, color, religion, sex, national origin, creed, age, sexual orientation, or disability.