



Nantucket Public Schools
10 Surfside Road
Nantucket, MA 02554
508-228-7285 (P)
508-325-5318 (F)

Pre-Planned Absence Form

Please note: Students are required to attend school during the designated school year, and family vacations should be scheduled to coincide with those of the school year. However, the district recognizes that, at times, the students need to miss school for family gatherings, such as weddings or other family events, which may require three or more days of absence from school.

If you are planning to have your child miss **three or more** days of school for a family-related event, please complete the form below and return it to the main office prior to the student's anticipated absence.

Please note that teachers will not be required to prepare work for students to accomplish during such absences and that these days are considered as unexcused absences by the district.

Student Name: _____ Grade: _____

Dates of Anticipated Absence: _____

Reason for Absence: _____

My child will be absent from school on the dates noted above for the reason/event noted.

Signature of Parent or Guardian

Date

Printed name of Parent or Guardian

Relation

For School Use Only

- ____ Principal's Initials
- ____ Copy to Team Leader
- ____ Copy placed in Student File