

Nantucket Public Schools Coordinator of Student Support/SEL

QUALIFICATIONS:

1. Master's Degree or higher from an accredited college or university.
2. Appropriate and valid Massachusetts Certification for the particular assignment per regulations of the Massachusetts Department of Elementary and Secondary Education. Administrator certification preferred.
3. At a minimum (5) years of successful experience as a guidance/school counselor or social worker
4. Thorough understanding of legal requirements governing the implementation of guidance and counseling services, Section 504 accommodation plans, special education placement and related services for students with disabilities, and English Learner Education.
5. Experience working with diverse populations (i.e. students of color, English learners, students with special needs, LGBTQ students).
6. Ability to articulate a clear vision for the guidance and counseling staff
7. Ability to communicate effectively, honestly and transparently with all constituencies, including staff, parents, and students.
8. Possess excellent organizational skills and problem solving skills.
9. Proven ability in interpersonal skills.
10. Knowledge and experience with MTSS.
11. Commitment to ensuring equitable systems and practices.
12. Such alternatives to the above qualifications as the School Department may find appropriate and acceptable.

REPORTS TO: Director of Special Services

SUPERVISES: School Counselors PK-12 and School Social Workers

JOB GOAL: To ensure that each student in the district receives the richest educational experience the district can provide by exhibiting leadership in: the coordination and implementation of the elementary, middle and high school counseling programs; serving as a key member of the building-based leadership teams; supporting and overseeing the professional growth of the student services department staff; promoting the counseling curriculum in the school and in the community; and partnering with families and the community to support the overall well being of students. The Coordinator of Student Support Services also maintains a strong connection to students, families, and staff.

PERFORMANCE RESPONSIBILITIES (include but are not limited to):

1. Provides staff leadership in promoting the understanding of educational and social emotional objectives and plans and administers programs of inservice educational activities for counseling and related personnel to meet these objectives.
2. Provides leadership in enforcing school/administrative policies and regulations for students and teachers.

3. Ensures equity, inclusion, and access of services to all students in the district, including
4. Collaborates with high school leadership, counseling and outside partners on School-to-Career, Innovation Pathways and Dual Enrollment programs, including program design, student recruitment and guidance, and sustainability.
5. Coordinates/provides high-quality, meaningful professional development, with input from building administrators, for student support staff (guidance counselors, social workers) around social and emotional learning for all students.
6. Administers, collects, and analyzes SEL related surveys and data.
7. Supports administrators and staff in analyzing data, identifying trends, and incorporating strategies to advance student and District priorities for SEL and to improve student SEL experiences and school climate and culture.
8. Conducts formal evaluation of SEL program to understand the impact on culture and academic outcomes and to determine appropriate adjustments.
9. Assesses and verifies short-term and long-term goals of the SEL program.